

Afterschool Program Registration



Sanford Middle School 2017-2018

Program Overview:

- Fall classes will start on **Monday, September 25th** and end Thursday, December 21st. Classes will run **Monday through Thursday 3:45pm to 5:30pm with a hot meal provided by Sanford's food service staff.**
- Students will need to register prior to the start of programming. Registrations received after September 8th with BUS REQUESTS will not have guaranteed bus transportation on the first day of programming.
- The **list of fall classes** will be available in September, both in print format and on the school website. A variety of academic and enrichment classes will be offered daily.
- Students will make **class selections** during advisory class the week of September 18th – 22nd.



Questions or Concerns?

Please contact **Lily Thiboutot**, Sanford Community Education Coordinator, at **612-668-4922** or **Lily.Thiboutot@mpls.k12.mn.us**

Student Information:

Student's Name: _____ Grade: _____

Gender: _____ Date of Birth: _____ ID #: _____ Team: _____

Home Address: _____

Email: _____ Preferred Phone: _____

Emergency Contact: _____ Phone: _____

Transportation:



If your student is eligible for busing during the school day, he/she is eligible for busing during afterschool. **BUS REQUESTS will take 1-2 weeks to process, thank you for your patience.** The student will need to find other transportation until the bus request is processed.

After class, student will: **Walk Home** **Get Picked Up** **Take Bus Home**

See reverse side for signature

Minneapolis Community Education Youth Program Policies

Health and Medical

School Health Services are not available during Before or After school. Parents/guardians are responsible for notifying the before/after school site coordinator for any special needs or medical conditions that impact their child's health, well-being, or involvement in activities. If your child may need to receive either prescribed or over-the counter medications while attending before/after school programming, you must complete an authorization form before medication can be dispensed. **Medication must be in the original packaging or prescription bottle.** All medication will be securely stored on-site.

Does your child have any medical or special needs (i.e. allergies, asthma, learning disability or medical conditions)?

YES NO Please Explain: _____

Will your child require any medications during programming, including inhalers or EpiPens?

YES NO **If yes, a coordinator will be contacting you.*

Student Behavior

In order to promote a safe and engaging environment, Minneapolis Community Education, a program of Minneapolis Public Schools, conforms to the established behavior policies of the school site and the Minneapolis Public Schools Behavior Standards and Code of Conduct (P5200). If an incident does occur, Minneapolis Community Education staff will notify and work with families to develop reasonable next steps for the safety of all students and staff. This may include suspension or removal from the program without a full refund. If a student is suspended from the school day, it is also a suspension from Minneapolis Community Education Youth Programs.

Photo and Media Release

I give permission for my child to be **included in video or still photographs** representing Minneapolis Community Education. Photos/images may appear in newsletters, promotional brochures, and program websites.

Data and Survey Release

Certain data will be collected from and about participants in Minneapolis Community Education Youth Programs. All data is considered private and confidential information. The intent is for Minneapolis Community Education to evaluate program effectiveness and quality.

I give permission for my child to participate in informational surveys regarding the services provided by Minneapolis Community Education. All findings will be combined and reported at an aggregated level. This could include the SAYO, class evaluations, focus groups, and teacher surveys.

Information may be shared with Minnesota Department of Education, school district officials, community partners, and other person or entity authorized by federal or state law.

Walking Field Trips

I understand that WALKING field trips within one mile of school grounds may be a part of participating in Minneapolis Community Education programs. Necessary precautions and supervision will be provided.

After School Activities Cancellation

In the event of inclement or severe weather, the district will decide whether to cancel after school programs. In the event of cancellations, your child's school will contact families and notice will be posted on mpls.k12.mn.us.

***When after school classes are cancelled your child will be sent home on their end of school day bus.**

If you do not give permission for any of the above policies listed above, please contact the Minneapolis Community Education Coordinator. By signing, I certify that I have fully read, understand and will agree to the terms and policies outlined on above.

Parent/Guardian Signature: _____ Date: _____

